




Republic of the Philippines
Department of Health
BUREAU OF HEALTH FACILITIES AND SERVICES
Bldg. 15, San Lazaro Compound, Rizal Avenue, Sta. Cruz, Manila

**INSPECTION TOOL
AMBULATORY SURGICAL CLINIC**

Name of Ambulatory Surgical Clinic : _____

PART III: SPECIFIC REQUIREMENTS FOR MANPOWER, PHYSICAL PLANT AND EQUIPMENT

SERVICE: COLORECTAL AMBULATORY SURGERY

 For the Health and/or Design Professional: Conduct a tour of the facility. Interview the owner and/or his authorized representative. Fill up all items by writing down the answer and/or putting a check on the appropriate boxes.

PROCEDURES	AVAILABILITY (✓ if Available)	REMARKS
1. Rigid Anoscopy		
Proctosigmoidoscopy		
2. Flexible Sigmoidoscopy		
Flexible Colonoscopy		
Polypectomy		
3. Anorectal Procedures:		
a. Incision and Drainage		
b. Fistulotomy		
c. Partial Lateral Internal Sphincterotomy		
d. Hemorrhoidectomy		
e. Open "Rubber-Band" Ligation		

PERSONNEL	COMPLIANCE (✓ if Compliant)	STATUS (FT if Full Time) (PT if Part Time)	REMARKS
1. Rigid Anoscopy, Proctosigmoidoscopy			
Trained Endoscopist			
Registered Nurse/Nursing Attendant			
2. Flexible Sigmoidoscopy, Flexible Colonoscopy, Polypectomy			
Trained Endoscopist			
Anesthesiologist (Board Certified)			
Registered Nurse/Nursing Attendant			
Operating Room Technician			
3. Anorectal Procedures			
General Surgeon/Colorectal Surgeon (Board Certified)			
Anesthesiologist (Board Certified)			
Registered Nurse/Nursing Attendant			
Operating Room Technician			

PHYSICAL PLANT	COMPLIANCE (✓ if Compliant)	LIGHTING (✓ if Adequate)	VENTILATION (✓ if Adequate)	REMARKS
Operating room with air-conditioning unit				
Scrub-up area with sink and water supply				
Sterilizing room				
Sterile instrument, supply and storage area				
Clean-up area				
Dressing room with sink and toilet				
Recovery room with toilet				
Consultation/Examination/ Treatment Area				

PROCEDURE	EQUIPMENT	COMPLIANCE (✓ if Compliant)	CONDITION (✓ if Serviceable)	REMARKS
1. Rigid anoscopy, Proctosigmoidoscopy	<ul style="list-style-type: none"> ▪ Anoscope ▪ Biopsy forceps ▪ Light source ▪ Mayo table ▪ Operating table ▪ Proctosigmoidoscope ▪ Suction machine 			
2. Flexible Sigmoidoscopy Flexible Colonoscopy Polypectomy	<ul style="list-style-type: none"> ▪ Anesthesia machine with tanks of gases and gauges ▪ Electrocautery machine ▪ Flexible sigmoidoscope ▪ Flexible colonoscope (with/without video) with accessories for biopsy/polypectomy ▪ Operating table ▪ Operating light ▪ Suction machine 			
3. Anorectal Procedures: a. Incision and Drainage b. Fistulotomy c. Partial Lateral Internal Sphincterotomy d. Hemorrhoidectomy e. Open “Rubber-Band” Ligation	<ul style="list-style-type: none"> ▪ Anal retractors ▪ Anesthesia machine with tanks of gases and gauges ▪ Electrocautery machine ▪ McGivney ligator ▪ Minor surgical set ▪ Operating table ▪ Operating light ▪ Suction machine 			